


**Touch Screen Z Line Models Z6, Z9 & Z11 - EMV Restaurant Quick Reference Guide
For SPIn Secure Payment Integration**

**** Note: Terminal Will Default at "POS ONLINE" Until Transaction is Initiated By POS System ****
These steps have been provided as a guide for assistance.

CHIP CARD SALE	SWIPED OR MANUAL CARD SALE	DEBIT SALE
<ol style="list-style-type: none"> 1 Terminal "wakes up" & changes from POS Online 2 Insert Chip Card 3 Press OK to confirm Sale Amount 4 Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> - Terminal communicates with the Host - Sign on Screen if applicable - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal "wakes up" & changes from POS Online 2 Swipe OR Manually Enter Card # 3 Press OK to confirm Sale Amount 4 Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> - If AVS prompts, input AVS information - Terminal communicates with the Host - Sign on Screen if applicable - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal "wakes up" & changes from POS Online 2 Insert Chip Card 3 When prompted tap "YES" 4 Input PIN # on PIN Pad and press OK 5 Press OK to confirm Sale Amount 6 Input TIP AMOUNT if prompted and press OK <ul style="list-style-type: none"> - Terminal communicates with the Host - Sign on Screen if applicable - Receipts Print
VOID TRANSACTION	RETURN TRANSACTION	SETTLE THE OPEN BATCH
<ol style="list-style-type: none"> 1 Terminal "wakes up" & changes from POS Online 2 If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> - Receipts Print 	<ol style="list-style-type: none"> 1 Terminal "wakes up" & changes from POS Online 2 If prompted input Manager Password (1234 default) 3 Insert Chip Card 4 Press OK to confirm Return Amount <ul style="list-style-type: none"> - When applicable input PIN and press OK - Terminal communicates with the Host - Sign on Screen if applicable - Receipts Print 	<ol style="list-style-type: none"> 1 From the POS ONLINE Screen tap the Favorites icons on the display:  2 Tap CORE SETTLE DAILY BATCH 3 If prompted input Manager Password (1234 default) <ul style="list-style-type: none"> - Terminal communicates with the Host - Settle Report Prints

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SPIn

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SPIN BYPASS	WIRELESS ICON INDICATORS (MOBILE UNITS ONLY)	WI-FI ICON INDICATOR (FOR WI-FI ENABLED UNITS)
<p>** Use these steps to process a stand alone transaction initiated from the payment device INSTEAD of the POS system. (le: POS is down)</p> <p>❶ From the POS ONLINE Screen tap the Favorites icons on the display: </p> <p>❷ Tap Turn SPIn Bypass On</p> <p>❸ Terminal Displays “Credit I Sale, Enter Amount”</p> <p>❹ You are now ready to process a stand along transaction at the terminal.</p>	<p> GPRS Signal Strength Indicator (The More Bars, The Better Your Signal GPRS)</p> <p> Battery Strength Indicator</p> <p>SIM Indicates Issue with SIM Card (GPRS)</p>	<p> Wi-Fi Not Connected</p> <p> Wi-Fi Connected Successfully</p>
PRINTING REPORTS	EDIT TIPS ON TERMINAL	CALL ME FEATURE (MUST BE ENABLED)
<p>❶ From the POS ONLINE screen press OK</p> <p>❷ Tap REPORTS</p> <p>❸ Tap Desired Report Type</p> <p>❹ Input Password (1234 Default) and press OK</p> <p style="padding-left: 20px;">- Report Prints</p>	<p>❶ From the POS ONLINE Screen tap the Favorites icons on the display: </p> <p>❷ Tap Cr/Db Edit Tips</p> <p>❸ Tap Desired Edit Method</p> <p>❹ Add tip amount to desired transaction</p>	<p>❶ From the POS ONLINE Screen tap the CALL ME icon on the display: </p> <p>❷ Select “CALL ME” and press OK</p> <p>❸ The terminal sends notification to the help desk and you will receive a call back from a representative with assistance.</p>